

HANDBOOK
FOR THE PARENTS OF
ELEMENTARY STUDENTS
OF
CHALLIS DISTRICT
ELEMENTARY SCHOOLS
PHONE NUMBERS:

Challis: 879-2439

Clayton: 838-2244

Patterson: 876-4277

Stanley: 774-3503



2020 - 2021

Updated 8-2020

The purpose of this handbook is to familiarize you with the operations of Challis Elementary, Patterson Elementary, Clayton Elementary and Stanley Elementary Schools. It is the desire of the entire staff to make your child's experience in this facility as enjoyable and successful as possible.

We are convinced that next to the home, the school will be one of the most influential places a child will spend time. We realize the great responsibility this places on us as a staff, and are thus dedicated to creating an atmosphere that is not only conducive to learning, but that helps the child develop a positive feeling of self-worth. It is our desire to build a foundation for future learning, and to help your child learn qualities that will help them to become successful citizens of their future communities.

The success of our schools is very dependent on your cooperation. This is the reason we ask that you read with your students every night for twenty minutes. We also request your help in the completion of your child's daily homework at each grade level.

Please feel free to visit the classroom and get to know your child's teacher. It will also help if you can familiarize yourself with this handbook. We are counting on your help and support and look forward to working with you to make your child's experiences here enjoyable and successful.

Sincerely,
Lani Rembelski
Superintendent/Principal

AT CHALLIS ELEMENTARY WE STRIVE FOR:

VIKING VALUES

Hop on board and

G RIT
R ESPECT
O WNSHIP
W ELLNESS

CHALLIS ELEMENTARY SCHOOL STAFF

Principal	Lani Rembelski
Secretary	Shanna Lammers
Kindergarten Teacher	Lori Gregory
First Grade Teacher	Lisa D’Orazio
Second Grade Teacher	Jennifer Zollinger
Third Grade Teacher	Annie Taylor
Fourth Grade Teacher	Cassandra Barnes
Fifth Grade Teacher	Stephanie Strand
Sixth Grade Teacher	Kyah Piva
Special Education Teacher	Kari Smith
Pre-School Teacher	Kerri Evans
Pre-School Paraprofessional	Patty Lightburn
Title I Teacher	Erika Cotant
Gifted/Talented Teacher	Erika Cotant
Technology Teacher	Renaе Hancock (PM)
Testing Coordinator	Renaе Hancock (AM)
Elementary Counselor	Ed Gregory/Ang Sugden
PE Teacher	Ed Gregory
Music Teacher	Brityn Smith
Speech and Language Therapist	Molly Hill
Speech Paraprofessional	Sandy Webster
Media Center	Patty Lightburn (PM)
Instructional Paraprofessionals	Kerri Evans Dina Fisher Todd Adams
Cafeteria Staff	Flora Wilson
Custodial Staff	Daniel Phelps Diane Fisher

Patterson Elementary Staff

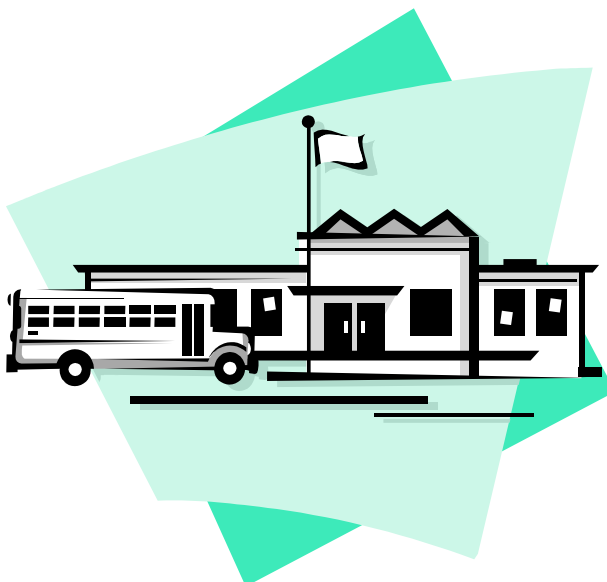
School Closed

Stanley Elementary Staff

Teachers	Lisa Muscavage/Ashley Reese/Amanda Brady
Instructional Aides	Amanda Anderson/Jennifer Folsom

Clayton Elementary Staff

School Closed

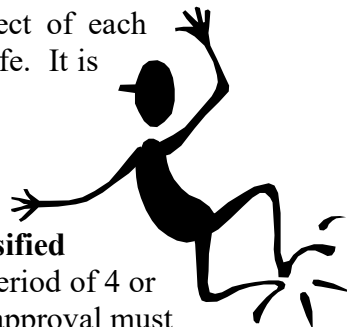


Phone Calls

The building phones are business phones. Parents need to assume responsibility for making arrangements with your child(ren) before coming to school. Please call in changes of plans as early as possible. Delivery of messages is quite disruptive to the instructional environment, so we appreciate keeping these to a minimum.

Attendance

Good attendance at school is an extremely important aspect of each student's education and has many carry-over implications for later life. It is important that students be in attendance at school and be punctual. **If a student must be absent from school, the parent is requested to call the office to report the absence by 9:00 A.M. or an acceptable written excuse must be provided within two (2) days following the return to school: otherwise, the absence is classified as unexcused.** If you decide to take your child out of school for a period of 4 or more days, arrangements should be made with the teacher and prior approval must be given by the building administrator. It is the responsibility of the parent and student to ensure that missed work is made up.



When a student must be dismissed early, please sign the daily check out sheet located at the main office.

As per District Policy 3050, a student can only miss 8 days a semester, or 16 days all year. Absences because of school activities, bereavement, illness with a doctor's note (must specify days they were ill) and preapproval will not count against a student's total attendance.

Tardiness is a disruption to the learning environment. If a student checks in after 9:00 they are considered tardy. Four tardies will equal an unexcused absence.

Transportation

School District #181 has many buses that provide transportation throughout the area. Free transportation in district owned buses is furnished to students who reside one and one-half miles or farther from school.

If there is a need for a student to receive modified transportation services, (including but not limited to riding a different bus, riding with a parent, etc...) the school administrator must approve the change prior to the adjusting of services.

All students are urged to regard the bus as a classroom as far as conduct is concerned. Safety is stressed at all times. The driver of the bus is a well-trained, professional driver and school official. The bus driver has the same authority as a

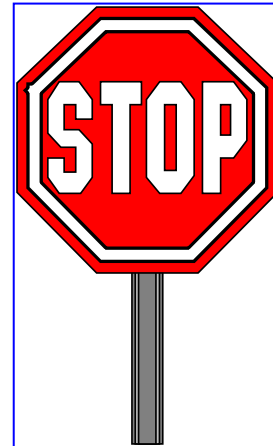
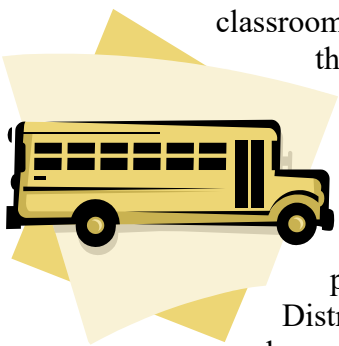
classroom teacher over the students in his/her care. After a student gets on the bus, he/she is expected to follow regulations in order to prevent serious accidents.

Bus Expectations: (8140P, complete list)

BUS RIDERSHIP IS A PRIVILEGE NOT A RIGHT. FOLLOW ALL THE BUS DRIVER DIRECTIONS PROMPTLY.

Students who are not eligible to ride the bus may not be permitted on the buses without prior approval from the Principal.

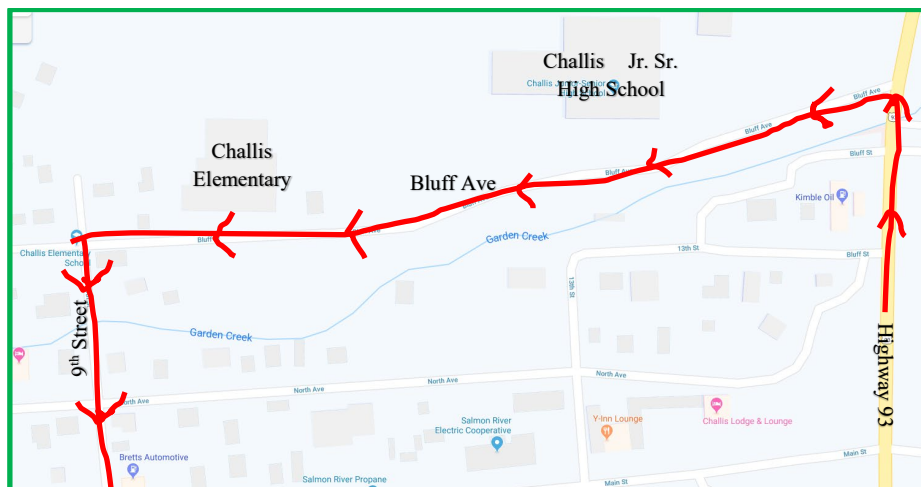
District transportation will not allow students to ride to a friend's house, (example: sleepovers, birthday parties etc.) please make appropriate arrangements.



See District Transportation Policy 8100 Series

After School Pick-up

We strongly encourage parents who are picking up their student with their own vehicle to utilize the driving pick-up area on the Southeast side of the school. Parents who are entering the school to pick-up their student, we ask that you stay in the main hallway and wait for your student.



Leaving the School

Once a student arrives on school property (this would include entering a school bus), he/she is not permitted to leave without the permission of school staff. If you desire to take your child from school before the day has been completed, please come to the office and check them out of the building. **Do not go to your child's classroom, the school secretary will notify the teacher of your arrival and the teacher will send your student to the office to be released.** We are very concerned for the safety of your child and would appreciate your compliance with the above requests. Students will not be released to others without proper documentation being presented to the office.

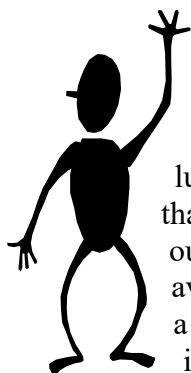


Visiting our School

Please feel free to visit us at school. Parent involvement is not only welcome, but also valued. We encourage you to inform your student's teacher if you plan to attend the classroom so arrangements can be made for your participation. Please remember to check in and out at the office.

Other Visitors

Occasionally we receive requests from students or parents to have cousins, friends, younger siblings, etc. accompany students to school for a visit. These situations are an interruption to the educational activities of the classroom. Breakfast and Lunch Program (for Challis Elementary only)



Students have the opportunity to eat a hot breakfast and/or either a hot or cold lunch at school. The cost for a breakfast is **\$1.90** and hot lunch is **\$2.90**. We ask that you purchase lunches for the entire week or month. Checks should be made out to Challis Elementary School and paid at the office. Menus are prepared and available in the office so that you can plan ahead for the days your child will eat a hot lunch. Students eating a cold lunch may purchase a carton of milk for **\$0.40** in the cafeteria. If your family income qualifies you for a free or reduced priced lunch, an application form can be picked up from the main office.

If you would like to eat at school with your child, call the office with that request before 9:00 am. Adult lunches are **\$4.00**.

Lunch Charges

Meal Charges

8245

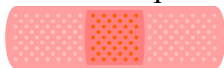
The food services department of the Challis Joint School District strives to provide delicious, nutritious meals to all students. Students will only be allowed to have six (6) meal charges on their account at a time unless other arrangements have been made with the food services director. Parents will receive written notice and verbal notice when possible after two (2) charges). If a sixth charge is made before payment is received, or if arrangements have not been made, the student will be served a simple sandwich and white milk, instead of the full, regular meal, until payment is received, or arrangements have been made. No changes to school lunch offering will be made until parents have been contacted via certified mail, or personal contact by district personnel.

If past charges, exceeding fifty dollars (\$50) are not paid in full within three (3) months of charges being made, all charges will be turned over to a licensed collection agency. The food service director will outline specific processes for this procedure.

Legal Reference: SP 46-2016, Unpaid Meal Charges: Local Meal Charge Policies, United States Department of Agriculture
See District Policy 8245 Unpaid School Meal Charges

Illness

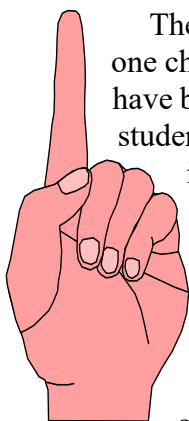
The staff of Challis Elementary will not give out medications without **written** parent/doctor permission. Pursuant to the written authorization of a physician or dentist, as well as the written authorization of a parent or guardian, a qualified staff member will administer medication to any student in the school. If your child is required to take a prescribed medication during school hours it is required that you come to the school office and notify us. Students are not allowed to keep medication on their person. **The School District Policy will be strictly followed in relation to administering medication. See district policy student protection, sections 3510 and 3510F.**



*Lice

The school district has taken a “no nit” stand for all buildings. If it is determined that one child in a classroom has lice all surrounding students will be checked. Children who have been contaminated will be sent home until treatment is completed. Classrooms with students that have been sent home will be checked the following week to make sure future infestation does not occur.

See District Policy 3520 Contagious or Infectious Diseases



Emergencies

In case of illness or emergency, parents or other persons designated by the parents on the enrollment forms will be notified to pick up the student from school. Please get the emergency forms filled out and back to the school quickly and list anyone who we might be able to contact in case of an emergency. If your contact information changes, please notify the school office.

Emergency Procedures

Procedures are implemented and practiced. The following drills are:

Hall Check (Intermediate Drill)

Fire Drill

Earthquake Drill

Lock-down Drill

Pick-up Procedures after an Emergency

In the event of an emergency, parents/guardians will be notified of the situation, and our emergency pick-up designation is located at our outside basketball court on the North side of the building. Parents may enter the school yard from 9th street. Please drive down the driveway next to the ice-skating pond and make a U-Turn on the Basketball court. Administrative personnel will be available to check out students **ONLY** to people listed on our emergency contact list for that student. **NO EXCEPTIONS!** To ensure a quick and smooth pick-up, please have the most current emergency contact information updated in our school office.

Cold Weather

Please do not send notes that will excuse your child from participating in outdoor activities. If a child is well enough to attend regular classes, he/she can participate outdoors with proper attire. When weather is extremely cold, we allow all students to remain in the building for all activities. Our school policy is: if the temperature is above 20 degrees then students are to be outside. When the temperature is between 0 and 20 degrees the students have a choice of being inside in the library or outside. When the temperature is below 0 degrees, all students are to be inside with a choice of activities in the gym or quiet activities in the library. Please dress your child in attire appropriate for Idaho temperatures (coats, hats, and gloves or mittens). **Please label all personal items with your child's name.**

School Cancellation

If it becomes necessary to cancel school because of the weather the local radio station, KSRA 94.3, will make the announcement frequently beginning at about 6:30 a.m.

Rules

Please remember that the following rules apply any time that you are on school grounds (even after hours, at sporting events or representing your school).

General School

1. Use common courtesy in all situations.
2. Use the correct doors when entering and leaving.
3. No guns or look a likes, squirt guns or knives of any size may be brought to school.
4. Hats off in the building during the school day.
5. No running inside the school.
6. No playing in the bathrooms.
7. No tobacco, alcohol or drugs.
8. No fighting, profanity, shoving, tripping or contact sports
9. Use the playground equipment properly.
10. No battery-operated toys, roller blades, roller skates, skateboards, or radios.
11. Electronic devices may be used for education purposes, with the permission from the classroom teacher.

Gym

1. Students may choose to stay in gym during recess times when temperature is 0 degrees Fahrenheit or lower.
2. Once you have made your choice to come to the gym you must stay in the gym.
3. You may not return to class for items.
4. No rough housing.
5. When the bell rings line up and wait to be dismissed.

Lunchroom

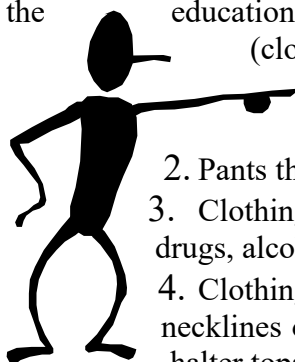
1. Use good manners. Speak respectfully to each other. Politely obey and respect the duty supervisor by looking at them and saying "yes", "thank you" and "please".
2. Do not swap or eat other student's food.
3. No food on the playground or in other parts of the building.
4. Leave your area clean and properly clean your tray.
5. Think safety and be kind to others.

Winter

1. No snowballs, ice balls, face washing or snow down backs.
2. Ice skate on ice pond only.
 - a. Put skates on at pond or on benches provided.
3. Only roll-up sleds will be allowed for sledding.
 - a. Sledding is allowed only where duty aides can supervise and approve your path.
 - b. Control your sled at all times.
 - c. Return up the hill to the right of the sled path.
 - d. No linking or trains. Two persons maximum on a sled.

Dress Code

Student attire impacts the teaching and learning environment. It can either promote a more effective educational environment, or it can disrupt the educational climate and process. Student attire that is acceptable for some social settings may not be acceptable for the educational environment of school. Students are reminded that their appearance (clothing and grooming) significantly affects the way others respond to them.



1. Student dress should be clean, neat and modest.
2. Pants that expose buttocks or visible undergarments will not be allowed.
3. Clothing, personal items or visible tattoos with sexual innuendo, reference to drugs, alcohol, tobacco or inappropriate messages are not acceptable.
4. Clothing that exposes a student's midriff, cleavage, including low cut necklines or excessive back are unacceptable. Spaghetti straps, strapless tops, halter tops are not allowed.
5. Skirts, dresses, or shorts must have hemlines no higher than mid-thigh.
6. Any clothing that is see through and reveals underwear or skin where underwear is typically worn is not acceptable.
7. Hairstyles, both male and female, that are disruptive to the learning environment or draw undue attention to the student are unacceptable.
8. Hats are not to be worn in the building.
9. Shoes must be worn at all times. They need to be conducive to an active learning environment. Wheels, noisemakers, or damaging equipment on footwear are not permissible. **Students need to wear shoes appropriate for P.E.**

If a student is inappropriately dressed, he/she will be required to call home to arrange for appropriate clothing.

See District Policy 3260 Student Dress

6th Grade Sports

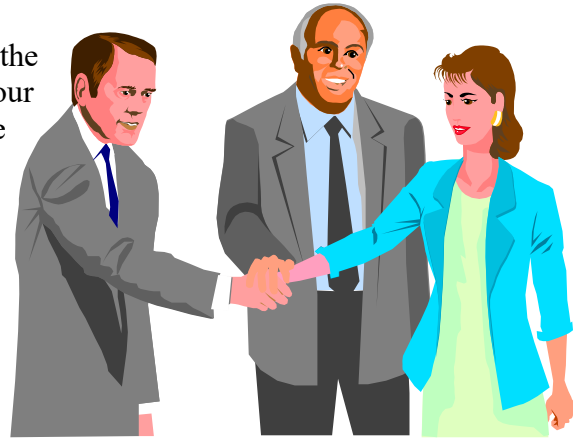
Junior High/6th grade students who participate in extra-curricular activities will be subject to a grade check by the high school athletic director once per week. Any student who has an F or whose grades do not average out to a 2.0 for that week will be ineligible for a minimum of that week's competition. If at the beginning of the next week's grade check, the student in question does not have an F in any class and has a 2.0 GPA or above for that week, he/she is eligible for competition again. If, however, the student still does not meet the minimum requirements, they are ineligible for another week of competition.

Field Trips

Prior to a field trip, specific information will be sent to parents about the trip. Each student is then required to return a permission slip signed by a parent or legal guardian. Parent permission must be given before a student may participate on the field trip that requires bus transportation. If a parent would like to go along on the field trip as a chaperone, please contact the teacher. All school and classroom rules apply on trips.

Conferences

Parent-teacher conferences will be held at the end of the first and third quarters to discuss your child's progress in school. The staff is available to meet with parents on an individual basis at this time. Please check the school calendar in the handbook for the specific conference dates. Should the need arise for a conference at another time of the year, please do not hesitate to contact your child's teacher and make those arrangements. The school district has an electronic grade book for teacher, students and parents. Grades, assignments, and attendance may all be reviewed by using PowerSchool. Parents may obtain their username and password from the school. We encourage all parents and students to be involved in the education process and remain informed on their progress.



Computer Use

Students and other users of computers, the Internet and other technology will be governed by the District Policy regarding computer and Internet use. Computer, Internet and email use will follow the rules and guidelines for general school behavior. This includes the use of inappropriate language and materials and damage to property. Violation of these rules and policies will result in the loss of computer use and possible referral to law enforcement.

INTERNET ACCESS CONDUCT AGREEMENT

Each student must abide by the terms of the Challis School District's policy regarding District-provided Access to Electronic Information, Services, and Networks (Policy No. 3270 and Procedure 3270P). Any violation or misuse of access to the District's computer network and/or the Internet may cause access privileges to be revoked and school disciplinary action to be taken.

Parent or Legal Guardian verifies that, through signature accepting this Student Handbook:

- understands that access is being provided to the students for educational purposes only;
- understands that it is impossible for the school to restrict access to all offensive and controversial materials; agrees to indemnify and hold harmless the District, Trustees, Administrators, teachers and other staff against all claims, damages, losses, and costs, of whatever kind, that may result from use of access to such networks or violation of the District's policy;
- accepts full responsibility for supervision of the child's use of the access account if and when such access is not in the school setting.

- hereby given permission to use the building-approved account to access the District's computer network and the Internet.

District Web Page

The District web page can be found at <http://www.d181.k12.id.us>. From this page you get information about the different schools in the District, look at a district calendar and access your student's grades. You will have to have a password to access grades. This password is available from the school secretary.

Volunteering in our School

The District recognizes the valuable contribution made to the total school program through the volunteer assistance of parents and other patrons. In working with volunteers, District staff shall clearly explain the volunteer's responsibility in school, on the playground, and on field trips. Volunteers who have unsupervised access to children are subject to the District's policy mandating background checks paid for by the Challis School District. Interested volunteers must also complete an application through the District office. The selection and use of volunteers will be consistent with the procedures outlined in District Policy 4600P.

Little Viking Booster Club

Challis Elementary has an active parent organization. We encourage every parent to become a member and support our school. Notices will be sent home by the Little Viking Booster Club, emails or social media will be used announcing meeting times. The goal of the Little Viking Booster Club is to provide a means of involving parents in a cooperative effort with educators.

Personal Toys, Equipment, and Belongings

The teachers and the staff cannot and will not be responsible for student personal belongings. **Toys and other non-educational items should not be brought to school.** They are a distraction and can be a source of many problems. Students often misplace or lose valuables at school. Other children often want to trade or borrow items as well. Please help us control possible problems by encouraging your child to keep his/her valuables at home.

Lost and Found

There are many articles left at the school by the students. Please feel free to check our lost and found for items your student has misplaced. We are not able to guarantee the items will be found, but we do like to have them returned when possible. If you can't find the item in the lost and found, ask at the office. (Any items left at winter break or the close of the school year will be donated to the HUB.)



Library

We are pleased to have a school library available to the students of Challis, Clayton, Patterson, and Stanley Elementary. It is our intent to provide interesting and appropriate grade level books for reading while students are enrolled in our schools. We encourage you to help your student feel a sense of responsibility to care for the books they check out and to return them on time. Books may be checked out for one week. When a book is not returned on time, students are notified to bring the book to the library. The student will not be allowed to check out



another book until either the book is returned, or the book is paid for. A fine is assessed when books are damaged, and reimbursement is required when books are lost.

Enrollment

Certain requirements for enrollment into the schools of Idaho are set by the legislature and recorded in the “Idaho School Code”.

1. A Kindergarten child must have attained the age of **five** years on or before September **1st**.
2. A birth certificate or other governmental form must be presented at **the time of enrollment**.
3. All students must have up-to-date immunizations records or a signed exemption form.
4. Once the office has received completed enrollment forms the student may attend school **after** one full day.

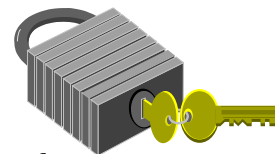
According to state law all new students enrolling in an elementary school must provide either a certified copy of the student’s birth certificate or other reliable proof of the student’s identity and birth date within 30 days. It is also required that immunization records be provided for each child.

Transferring or Withdrawal

If you are leaving District #181 and have to check your child out of Challis Elementary, please notify the office and your child’s teacher in advance. This will allow time to complete the checkout procedure. Please take the time to return all school materials including library books before requesting transfers. Also, all lunch charges must be resolved. We also request that you come into the office to sign a release form, which allows your child’s records to be forwarded to the new school.

Student Records

All student records are kept on file in the office and will be made available to legal guardians upon written request. This information will not be given to individuals other than school personnel without parent permission.



See District Policy 3570 Student Records

Student Data Privacy and Security

The efficient collection, analysis, and storage of student information is essential to improve the education of our students. As the use of student data has increased and technology has advanced, the need to exercise care in the handling of confidential student information has intensified. The privacy of students and the use of confidential student information is protected by federal and State laws, including the Family Educational Rights and Privacy Act (FERPA) and the Idaho Student Data Accessibility, Transparency, and Accountability Act of 2014 (Idaho Data Accountability Act).

See District Policy 3575 Student Data Privacy and Security

***Homework**

Definition: Homework is work that completes or enriches the mastering of a concept.

Purposes:

- A connection between home and school
- To finish work started at school
- To enable students to develop study skills and foster good study habits
- To reinforce and /or expand on the skills that have been taught
- Independent practice

Regulations:

- Curriculum must be taught, and guided practice given before homework is assigned
- Teacher evaluates and gives feedback to the student
- Homework is a tool, and may be used to provide for individual needs and purposes
- Meet and enhance the state curriculum and standards



See District Policy 2630 Homework

Behavior Levels

	Level 1 (Junk Behavior)	Level 2 (minor behavior)	Level 3 (Major Behavior)	Level 4 (Illegal Behavior)
Definition	Behavior that does NOT affect the learning of that student or others	Behavior that only affects that student	Behavior that affects the learning of that student, others, and/or the learning environment	Behavior that is considered illegal
Process	-Staff Handled -Undocumented	-Staff Handled -Documented	-Administration Handled -Documented	-Administration Handled -Appropriate Authorities Contacted -Documented

Discipline

It is our policy that students be held accountable for their own actions. If a student demonstrates inappropriate behavior, he/she will be dealt with fairly and with dignity. A student whose misconduct interferes with the rights of other students or adults, or brings discredit upon him/her, or the school district, will be disciplined in accordance with school district, local, and state rules and regulations as set forth by district policy. The building principal is responsible for the application of consequences for student misconduct. We will involve parents when severe problems arise. It is our belief that children of involved parents experience little misbehavior. If a student misses schoolwork because of discipline, he/she will be given an opportunity to complete the work for full credit.

***Any discipline issue which involves Bullying, Harassment, Weapons, Threats, Vandalism, and False Emergencies will be cumulative for the duration of enrollment in the Challis Joint School District.**

Hazing, Harassment, Intimidation, Bullying/Cyber Bullying & Menacing 3295

The Board is committed to providing a positive and productive learning and working environment. Hazing, harassment, intimidation, cyber bullying, or bullying by students or third parties is strictly prohibited and shall not be tolerated in the District. This includes actions on school grounds, school property, school buses, at school bus stops, at school sponsored events and activities and through the use of electronic technology or electronic communication equipment on school computers, networks, forums, or mailing lists and actions at locations outside of those listed above that can be reasonably expected to materially and substantially interfere with or disrupt the educational environment of the school or impinge on the rights of other students at school.

The Board expects all students to treat each other with civility and respect and not to engage in behavior that is harmful to another student or the property of another student. The Board expects students to conduct themselves in keeping with their level of maturity, with a proper regard for the rights and welfare of other students, for school personnel, and for the educational purpose underlying all school activities.

Students whose behavior is found to be in violation of this policy will be subject to discipline and graduated consequences, up to and including expulsion consistent with the Board's policy on student discipline.

Hazing, Harassment, Intimidation, Bullying/Cyber Bullying Procedures

The following definitions and procedures shall be used for reporting, investigating, and resolving complaints of hazing, harassment, intimidation, bullying, and cyber bullying.

Definitions

Retaliation/False Charges

Confidentiality

Policy Distribution

Complaint Procedures-All complaints will be promptly investigated in accordance to the District Uniform Grievance Procedure 3210.

Documentation and Reporting

See District Policy 3295p Hazing, Harassment, Intimidation, Bullying,
Cyber Bullying Procedures

In School Suspension (ISS)

In the elementary school ISS will be served in the principal's office or learning environment other than the student's current classroom for detention. It will constitute staying in at recess sitting in a chair or on the bench. The chance to read or do homework will be granted during this time. Students may also be asked to perform "duties" around the school as a consequence.

Out of School Suspension (OSS)

When a student has been suspended from school, the parents and child will be required to attend a meeting with the principal and classroom teacher before and/or after the suspension. The student will be required to satisfactorily complete all required assignments to ensure that the academic curriculum is learned.

LEVEL 3 – 4 CONSEQUENCE CHART

ISS= In School Suspension

OSS= Out of School Suspension

***It is the Principal's discretion (depending upon the severity of the incident) to apply any level of the possible disciplinary measures.**

****Any student who is in violation of our school rules may be required to complete a "work detail" depending upon the incident.**

Offense	1st Offense	2nd Offense	3rd Offense	4th Offense	5th Offense
Bus Violation	-Bus Ticket -Parent notified	-Bus Ticket -Loss of riding privileges for 5 school days -Parent Meeting	-Bus Ticket -Loss of riding privileges for remainder of year.		
Physical Aggression 1	-Loss of 1 or 2 Recesses	-Loss of 3 Recesses	-Loss of 2 day's recesses - Parent notified -See Counselor	-ISS – 1 day - Parent notified -See Counselor	- OSS – 1 to 2 days -Parent Meeting -See Counselor - Refer to Superintendent
Physical Aggression 2 Fighting	-Student will be sent home for the remainder of the day, and receive ISS the following day -Parent Call -See Counselor	-OSS – 1 day -ISS – 1 day -Parent Meeting -See Counselor	- 3 to 5 days OSS -Parent Meeting -See Counselor -Refer to Superintendent for possible Board action		
Defiance/ Disrespect	-Loss of 1 day's Recess -Parent notified -See Counselor	-ISS – 1 day - Parent notified -See Counselor	-OSS – 1 day - Parent notified -See Counselor	-3 to 5 Days OSS -Parent Meeting -See Counselor -Refer to Superintendent for possible Board action	
Harassment/ Bullying/Threat	-Student will be sent home for the remainder of the day, and receive ISS the following day -Parent Call -See Counselor	-OSS – 1 day - ISS – 1 day - Parent Meeting -See Counselor	- 3 to 5 days OSS -Parent Meeting -See Counselor - Refer to Superintendent for possible Board action		
Inappropriate Display of Affection	-Loss of 1 day's Recess -Parent notified -See Counselor	-ISS – 1 day - Parent notified -See Counselor	-OSS – 1 day - Parent notified -See Counselor	-3 to 5 Days OSS -Parent Meeting -See Counselor -Refer to Superintendent for possible Board action	
Offensive/ Inappropriate Language	-Loss of 3 recesses -See Counselor	-Loss of 2 day's recesses - Parent notified -See Counselor	-ISS – 1 day - Parent notified -See Counselor	- OSS – 1 to 2 days -Parent Meeting -See Counselor - Refer to Superintendent	

Offense	1st Offense	2nd Offense	3rd Offense	4th Offense	5th Offense
Possession of Matches or Lighter	-Loss of 1 day's recess -Parent notified -See Counselor	-ISS – 1 day -Parent Meeting -See Counselor	- OSS – 1 to 3 days -Parent Meeting -See Counselor	- OSS – 3 to 5 days -Parent Meeting -See Counselor - Refer to Superintendent for possible Board action	
Theft	-Loss of 2 day's recess -Parent notified -See Counselor -Item returned or replaced.	-ISS – 1 day -Item returned or replaced. -Parent meeting -See Counselor	-OSS 1-3 days -Item returned or replaced -Possible referral to law enforcement -Referral to Superintendent to possible Board action.		
Failure to follow rules	-Loss of 1 Recess	-Loss of 2 or 3 Recesses	-Loss of 2 day's recesses - Parent notified -See Counselor	-ISS – 1 day - Parent notified -See Counselor	-OSS 1 to 3 days -Parent Meeting -See Counselor -Refer to Superintendent
Throwing Objects	-Loss of 1 or 2 Recesses	-Loss of 3 Recesses	-Loss of 2 day's Recesses - Parent notified -See Counselor	-ISS – 1 day - Parent notified -See Counselor	- OSS – 1 to 3 days -Parent Meeting -See counselor -Refer to Superintendent for possible Board action
Tobacco, E-Cigarettes, Drugs, Alcohol, Prescription Drugs, Drug Paraphernalia	- 1-2 day ISS or OSS -Parent notified	-3-5 days ISS or OSS -Parent notified	Referral to Superintendent for extended suspension; possible recommendation to board of trustees for expulsion		
Vandalism/ Property Damage	-Loss of 3 recesses -Parent Meeting -Restitution -See Counselor	-Loss of 2 day's recesses -Parent Meeting -Restitution -See Counselor	-ISS – 1 day -Parent Meeting -Restitution -See Counselor	- OSS – 1 to 3 days -Parent Meeting -Restitution -See Counselor - Refer to Superintendent for possible Board action	
Cheating	-Loss of credit on assignment -See Principal -Parent notified -See Counselor	-Loss of Credit on assignment -Loss of 1 day's recess -Parent Meeting -See Counselor	-Loss of Credit on assignment -ISS – 1 day -Parent Meeting -See Counselor	-Loss of Credit on assignment -1 to 3 days OSS -Parent Meeting -See Counselor	-Loss of Credit on assignments -3 to 5 days OSS -Refer to Superintendent
Technology Violation	-Loss of 1-week technology	-Loss of 2 weeks technology -Parent Notified	-Loss of technology privileges for the remainder of the year		
False Emergencies/ Bomb Threat/	-Parent notified -Law Enforcement Involvement -Possible Suspension/Expulsion				
Weapons	Any student found to possess a *weapon or facsimile of a weapon will be suspended from school pending a Board hearing. <i>*"Weapon" means any weapon as defined in 18 U.S.C. section 930</i>				

Special Education Services

When a child is having trouble in school, it's important to find out why. The child may have a disability. By law, schools must provide special help to eligible children with disabilities. This help is called special education and related services.

For more information about Special Education resources please contact our Special Education Department.

McKinney-Vento

The McKinney-Vento Homeless Assistance Act ensures that all children and youth who are homeless receive a free appropriate public education and are given meaningful opportunities to succeed in our schools. We will ensure that children and youth who are homeless are free from discrimination, segregation, and harassment. If you have questions or qualify please contact the district liaison, Mr. Gregory or Mrs. Sugden.

Parent/Guardian Rights

The Board of Trustees encourages parent/guardians to be involved in their student's school activities and academic progress.

The Board is mandated to adhere to laws, rules, and regulations. As well as the State's mandated requirements for advancement and graduation, the District has established its practices, policies, and procedures as well as the approved curriculum and assessment program.

Parent/guardians and students are expected to abide by the District's practices, policies, and procedures governing the operation of the schools which are required by various State and/or federal laws, rules, and regulations.

If a parent/guardian has an objection to the District's implementation of various mandates or adopted curriculum, the appropriate avenue for the parent/guardian is to first seek to address such concerns through communication with the school's administration.

Parent/guardians are entitled to review all learning materials, instructional materials, and other teaching aids used in the classroom of their student. Parent/guardians can request access to learning materials by contacting the school's administration during school hours.

See District Policy 2425 Parent/Guardian Rights

Equal Education, Nondiscrimination and Sex Equity

Equal educational opportunities shall be available for all students without regard to race, color, national origin, ancestry, gender identity, sex, ethnicity, sexual orientation, language barrier, religious beliefs, physical and mental handicap or disability, economic or social conditions, or actual or potential marital or parental status or status as a homeless child. Any student may file a discrimination grievance using the procedure that follows this policy.

Inquiries regarding discrimination should be directed to the District Title IX Coordinator. An individual with a complaint alleging a violation of this policy shall follow the Uniform Grievance Procedure 3210P.

See District Policy 3280 Equal Education, Nondiscrimination and Sex Equity

Substance and Alcohol Abuse

The Board recognizes that use of alcohol and drugs is a serious problem and that the presence of drugs in school is detrimental to the educational environment and harmful to the health, safety and welfare of students and staff. It is the desire of the District to help

those in need of alcohol and drug intervention and at the same time to protect others that are affected by the presence of alcohol and drugs and to enforce the policies of the District relating to use, possession or being under the influence of alcohol or controlled substances, as that term is defined in statute (I.C. 37-2732C). It is the philosophy of the District that the District will help those who desire to help themselves.

The District's desire is to create an environment where students feel safe from the many harmful influences that are prevalent in our society. For those students that come forward and voluntarily disclose using and/or being under the influence of alcohol and/or drugs while on school property or at a school function, prior to the District having reasonable suspicion, the District will provide counseling to any such student and make recommendations for referral to appropriate agencies for screening and assessment.

If the District has reasonable suspicion (based upon reliable information received or the personal observations of staff) to believe that a student is using or is under the influence of alcohol or a controlled substance and the student has not voluntarily disclosed such use or influence, the District may take whatever action deemed appropriate, including but not limited to, notifying the parent or legal guardian and notifying local law enforcement, suspension and/or expulsion.

See District Policy 3320 Substance and Alcohol Abuse

Equal Employment Opportunity and Non-Discrimination

The District shall provide equal employment opportunities to all persons, regardless of their race, color, religion, creed, national origin, sex, gender identity, sexual orientation, age, ancestry, marital status, military status, citizenship status, pregnancy, use of lawful products while not at work, physical or mental handicap or disability if otherwise able to perform the essential functions of the job with reasonable accommodations, and other legally protected categories.

The District will make reasonable accommodation for an individual with a disability known to the District, if the individual is otherwise qualified for the position, unless the accommodation would impose an undue hardship upon the District.

Inquiries regarding discrimination should be directed to the Title IX Coordinator or Nondiscrimination Coordinator. Specific written complaints should follow the Uniform Grievance Procedure.

See District Policy 5120 Employment Opportunity and Non-Discrimination

Employee Responsibilities Regarding Student Harassment, Intimidation and Bullying

The personal safety and welfare of each child is of paramount concern to the Board of Trustees, employees, and patrons of the District. It is of particular importance that employees within the District become knowledgeable and thoroughly educated as to their legal and ethical responsibilities regarding intervention and reporting of student harassment, intimidation, and bullying.

Intervention

District employees are authorized and expected to intervene or facilitate intervention on behalf of students facing harassment, intimidation, and bullying.

Professional Development

The District shall provide ongoing professional development to assist school employees in preventing, identifying, intervening, and responding to harassment, intimidation, and bullying.

Student Discipline

When disciplinary action is necessary for students engaging in harassment, intimidation and bullying, employees shall follow relevant District policies (3330 and 3340).
Reporting

Any District employee who has witnessed, or has reliable information, that a student has been subject to harassment, intimidation or bullying, must report the incident to the designated school official in accordance with District policy and procedure (3295 and 3295p).

The Superintendent, building principal, and/or their designee shall be responsible for receiving complaints alleging student harassment, intimidation, and bullying and will ensure that documented complaints will be maintained as a confidential file in the District office and reported as required by the State Department of Education.

See District Policy 5265 Employee Responsibilities Regarding Student Harassment, Intimidation and Bullying

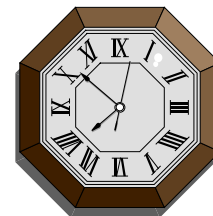
Local School Wellness

It is the goal of the Challis School District to strive to make a significant contribution to the general well-being, mental and physical capacity, and learning ability of each student and afford them the opportunity to fully participate in the education process.

The Challis School District promotes healthy schools by supporting wellness, good nutrition, and regular physical activity as a part of the total learning environment. The District supports a healthy environment where children learn and participate in positive dietary and lifestyle practices. By facilitating learning through the support and promotion of good nutrition and physical activity, our school contributes to the basic health status of children. Improved health optimizes student performance potential.

See District Policy 8200 Local School Wellness

All district policy is available to view on the school district website at www.d181.k12.id.us.

Daily Schedule for Students

7:30-4:45 Office Hours

7:30-4:30 Teacher Hours

Please do not allow your children to arrive on the school grounds before 7:50 am.

7:50 Breakfast, Target Time

8:12 First Bell

8:15 Second Bell (School Begins)

10:00-10:15 Recess

11:30-11:50 Lunch (Grades 1-3)

11:50-12:10 Recess (Grades 1-3)

11:55-12:15 Lunch (Grades 4-6)

12:15-12:35 Recess (Grades 4-6)

2:40-3:00 Recess

4:15 Dismissal

8:15 – 11:45 Morning Kindergarten

12:45 – 4:15 Afternoon Kindergarten



SCHOOL CALENDAR

August 24-25	Staff Development (Full Days)
August 26	First Student Day
August 31	Parent Night – Back to School 6:00 PM-7:00 PM
September 7	Labor Day Holiday
September 17	No School for Elementary Students Only
	Parent/Teacher Conferences (2:00 PM-9:00PM)
September 25	Staff Development (Full Day)
October 5	Fall Family Fun Festival 6:00 PM-7:30 PM
October 29	End of 1 st Quarter
October 30	Teacher Grading Day (Half Day)
November 5	No School for Elementary Students Only
	Parent/Teacher Conferences (2:00 P.M-9:00 P.M.)
November 13	Staff Development (Full Day)
November 25-26	Thanksgiving Holiday
December 10	Elementary Christmas Concert 7:00 PM
December 21-January 1	Winter Vacation
January 4	Return to School
January 14	End of 2 nd Quarter/ 1 st Semester
January 15	Teacher Grading Day (Half Day)
February 12	Staff Development (Full Day)
February 22	February Family Fun Festival 6:00 PM-7:30 PM
March 11	End of 3 rd Quarter
March 12	Teacher Grading Day (Half Day)
March 18	No School for Elementary Students Only
	Parent/Teacher Conferences (2:00 P.M-9:00 P.M.)
March 29-April 1	Spring Break
April 22	Science Fair
May 23	High School Graduation
May 27	Last Day of School
	Noon Release – No Lunch
	End of 4 th Quarter/2 nd Semester
May 28	Last Teacher Day (Half Day)

Challis Elementary

Home and School Compact

Student: It is important that I do my best. I know my parents and teachers want to help me, but I am the one who has to do the work. And so, I will:

- Believe that I can and will learn.
- Be responsible for my behavior
- Give work and school papers to my parent/caregiver.
- Pay attention and ask for help when needed
- Complete class work on time and to the best of my ability.
- I know what I am supposed to do after school.

Parent/Caregiver: I want my child to succeed. I will encourage him/her by doing the following:

- Encourage positive attitudes about school.
- Support the school discipline policy and school policies.
- Make sure my child attends school regularly.
- Encourage my child to get enough sleep and to eat nutritious meals.
- Establish with my child a place and time to study and a daily reading time.
- Make an after school to home plan prior to coming to school each day.

Classroom Teacher: I understand the importance of the school experience to every student and my position as a teacher and a role model. I agree to:

- Be aware of your child's needs
- Communicate with you about your child's progress frequently.
- Teach basic concepts and skills to your child to meet state student achievement standards.
- Motivate and encourage your child to practice academics at home.
- Hold parent/teacher conferences bi-annually.
- Deliver high quality curriculum and instruction.
- Provide materials for home to enhance literacy and other academic subjects.

School Principal: I support and encourage student/parent/teacher compacts and I will:

- Provide an environment that permits positive communication between the student, parent and teacher.
- Encourage teachers and parents to provide regular opportunities for practicing academics at school and at home.
- Provide equal and fair opportunities to access staff and the opportunity to volunteer.

Challis Elementary

Home and School Compact

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Name: _____ Date: _____

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Name: Mrs. Rembelski Date: August 26, 2020

Return this document

ACCEPTANCE OF THESE DOCUMENTS

I hereby acknowledge receipt and review of:

1. Elementary School Parent/Student Handbook
2. Student and Family Privacy Rights policy 2140
3. Internet Access Conduct Agreement (policy 3265, 3270, 3270p and 3270f)
4. Student Discipline policy 3330
5. Academic Honesty policy 3335
6. Student Health/Physical Screenings/Examinations policy 3500
7. Student Records policy 3570f1
8. Parent Right-to-Know Notices policy 4160

While as an enrolled student at Challis Elementary School or Stanley Elementary-Jr High School and parent/guardian of a student enrolled at these schools, I understand the information and policies as explained in these documents.

Student Name _____

Parent Signature _____

Student Signature _____

Date _____

Return this document